



V 0.3

CHECKLIST OF DOCUMENTS FOR THE PROCESSING OF NSITF CONTRIBUTIONS

NAME OF RETIREE.....
PIN NUMBER.....
PHONE NUMBER.....
CONTACT ADDRESS.....
ORGANIZATION.....
EFFECTIVE DATE OF RETIREMENT.....
DATE OF SUBMISSION.....

- 1. Application Letter for payment of NSITF.....
- 2. Current Bank Statement or a letter from the bank with Account details
- 3. Disengagement Letter.....
- 4. Payslip.....
- 5. Letter of non-Indebtedness
- 6. Birth Certificate or Declaration of Age.....

For Official Use

PPL BRANCH OFFICER:

I confirm that I sighted the original copies of the photocopies received:

NAME..... ORIGINATING BRANCH..... SIGN/DATE.....

BENEFITS PROCESSING OFFICER:

NAME.....SIGNATURE..... DATE:

For all enquiries; contact our Call Centre on 09 – 4615701 and/or Email: csu@premiumpension.com